

CYC data protection impact assessment (DPIA) screening questions

To check if you need to complete a DPIA, answer the below questions about personal identifiable information (PII) e.g., personal data, special categories of personal data or criminal offence, conviction, or history data (COCH).

| | | | |
|--|---|---|-----------|
| Ref number: | | | |
| Name and Job title: | | Zoe Dunn, Head of Housing Delivery | |
| Date: | | March 2026 | |
| Description - Explain broadly what you aim to achieve and what type of processing of PII and/or COCH this might include. You may find it helpful to refer or link to other documents, such as a project proposal, business case, specification etc. | | | |
| Appoint a long-term Strategic Delivery Partner to deliver multiple housing and mixed-use sites; procure a client-side professional team; move from Passivhaus certification to the Homes England Healthy Homes Standard and Future Homes Standard for new affordable homes; approve site pipeline and delivery. The aim is to deliver at greater pace, scale and efficiency with affordable homes being high-quality, low carbon, accessible, and financially sustainable. | | | |
| | | Yes | No |
| 1 | Are you starting a new project, system, policy etc that will involve the use of PII and/or COCH | | x |
| 2 | Are you changing the nature, scope, context or purposes of existing processing of PII and/or COCH | | x |
| Are you planning to carry out, already doing or changing any processing of | | | |
| 3 | personal data | | x |
| 4 | special-category data (sometimes called sensitive data or data of a highly personal nature) | | x |
| 5 | criminal offence, conviction or history data | | x |
| 6 | data concerning vulnerable data subjects | | x |
| 7 | biometric or genetic data | | x |
| 8 | PII and/or COCH that could result in a risk of harm in the event of a breach | | x |
| 9 | PII and/or COCH without providing a privacy notice directly to the individual | | x |
| 10 | PII and/or COCH that involves preventing data subjects from exercising a right or using a service or contract | | x |
| 11 | PII and/or COCH on a large scale | | x |
| Are you planning to or already doing or changing | | | |
| 12 | use of innovative technological or organisational solutions eg AI | | x |
| 13 | use of profiling to help make decisions on someone's access to a service, opportunity or benefit | | x |

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|----|--|--|---|
| 14 | use of automated decision-making to help make decisions on someone's access to a service, opportunity or benefit or other significant effect on them | | x |
| 15 | use of systematic monitoring and/or systematically monitor a publicly accessible place e.g., CCTV | | x |
| 16 | combine, compare or match PII and/or COCH from multiple sources | | x |
| 17 | evaluation or scoring based on PII and/or COCH | | x |

If you have ticked any of the **Yes** boxes above, you need to complete a DPIA. For advice and support, please contact information.governance@york.gov.uk

If you have ticked all the **No** boxes above, send the completed screening questions to information.governance@york.gov.uk and you do not need to complete a DPIA